

Rankin Inlet, NU

Human Resources Generalist

Under the direction of the Director of the Human Resources you will be responsible for developing, implementing and evaluating human resource programs and procedures. You will work closely with the Nunavut Tunngavik Inc. (NTI) staff to provide information, technical knowledge and expertise on Human Resources planning, professional development, compensation and benefits, employee relations and other related human resources services and policy issues.

You are required to have completed formal course work in Human Resource management and have at least two years of directly related experience in the HR field. You should have fundamentals of adult learning methods and experience in training needs assessments and some advisory experience in professional development. Experience in employee relations as well as negotiation skills are assets. You should have knowledge of the various professional development organizations and agencies, educational institutes their current practices, processes and expectations. You must

have project management experience, some financial administration and computer proficiency. Fluency in Inuktitut or Inuinnaqtun is a definite asset. A general knowledge of Nunavut Tunngavik Incorporated and its mandate would be assets. Equivalencies will be considered.

**CLOSING DATE:
MAY 8, 2009**

**For a full description
of this position
please contact:**

Manager, Human Resources
Nunavut Tunngavik Inc.
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